



Republic of the Philippines
MORONG WATER DISTRICT
Tomas Claudio Street, Morong, Rizal

PURCHASE ORDER

Supplier :	APO PRODUCTION UNIT, INC.	P.O. No. :	21-08-0095
Address :	<u>Quezon City</u>	Date :	<u>August 13, 2021</u>
TIN :	<u>000-396-233-000</u>	PR No. :	<u>21-07-201</u>
		Date :	<u>July 9, 2021</u>

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	<u>MOWAD Head Office at T. Claudio St., Morong, Rizal</u>	Delivery Term:	<u>Full delivery</u>
Date of Delivery :	<u>Within 30 day(s) upon receipt of ATP</u>	Payment Term:	<u>30 calendar days</u>

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
	boxes	Water Bill 4000 sets/box, size 6.5 x 5.5, 1 ply, with perforation included on side, Bond: 70gsm, Last serial #2098000, Initial # to be printed #2098001, Colors: blue font, red number	30	P 3,449.60	P 103,488.00
	boxes	Collectors Official Receipt 2000 sets/box, size 6.25 x 4.25, 2 ply with perforation included on side, Bond: CB, Paper type: Carbonless paper, Last Serial #2031000, Initial # to be printed #2031001, Colors: blue font, red number	50	P 2,688.00	134,400.00
					237,888.00
		VATABLE SALES:	P 212,400.00		
		Less Final Tax 5%	10,620.00		
		EWT 1%	2,124.00		
					12,744.00
(Total Amount in Words) TWO HUNDRED TWENTY FIVE THOUSAND ONE HUNDRED FORTY FOUR PESOS ONLY					P 225,144.00

Prepared by:	Reviewed by:	Approved:	P.O. Received by Supplier:
 EUGENE R. IGNACIO Purchaser	 JENNIFER T. SANTOS DM, Finance Division	 DICKSON A. SAN JUAN, MPA, LPT, MAEd General Manager	 Name/Signature/Date